

Water and Sewer Authority
Watertown, CT
Regular Meeting Agenda

Date: Wednesday, June 17, 2026

Time: 7:00 PM

Place: Watertown Town Hall

61 Echo Lake Rd.

Watertown, CT 06795

Planning and Zoning Conference Room

1. Call Meeting to Order
2. Roll Call
3. Minutes - None
4. Superintendent's Report – May 2026
 - a. The Town of Watertown has been awarded a State Grant-in-Aid in the amount of **\$750,000** to support Lead Service Line Compliance efforts. This funding will assist the Town in meeting state and federal requirements while continuing to protect public health and improve water infrastructure. Thank you to Town staff for their hard work in preparing and supporting this grant application, and a special thank you to Representative Joe Polletta for his advocacy and assistance in securing this important funding for our community.
 - b. Additional Updates
5. Public Participation – (Read Statement)
6. Correspondence/ Information
 - a. Letter from the Town Manager: Town Council Action on BAN/Bond Conversion and Updated Rate Study Request, Old Business Item a. Dated June 10, 2026
 - b. Letter from the Town Manager: FY 2025-2026 Financial Projection Summary, Old Business Item c. Dated June 10, 2026
 - c. Follow Us Scan The QR Code: Old Business Item d.
 - d. Letter from Lauren Dayton, Administrative Assistant, Town Manager's Office: New Town of Watertown Website Now Live
7. Old Business
 - a. **Discussion and Possible Action** regarding an Updated Town of Watertown Water and Sewer Rate Study Draft Report, prepared by NewGen Strategies & Solutions, including review of proposed water and sewer rate structures, financial projections, operational

impacts, debt service considerations, and related recommendations for the Watertown Water & Sewer Authority.

b. **BAN/Bond Conversion 2026 – Risk Register (Standing Item)**

Discussion and possible action regarding the 2026 BAN-to-bond conversion, including review and maintenance of the associated risk register as a standing agenda item to support ongoing monitoring, mitigation, and decision-making.

c. **Monthly Review of Operational Budgets (Standing Item) – Fund 015 (Sewer) and Fund 017 (Water)**

Review of monthly operating budget performance for the Sewer (Fund 015) and Water (Fund 017) enterprise funds to monitor compliance with the operational budget freeze implemented in January 2026, identify variances, and confirm adherence to spending controls.

d. **Update on Ratepayer Communication and Messaging**

Discussion and update on messaging strategies to keep ratepayers informed regarding potential future rate adjustments, including timing, scope, and coordination of internal and external communications.

e. **Rate-Setting Discussion for 2026 (Standing Item)**

Ongoing discussion regarding the establishment of 2026 rates. This item will remain on the agenda as standing old business while the Authority continues to develop, review, and refine the information necessary to evaluate and, if appropriate, implement a rate increase.

f. **Discussion and possible action on the review of the Water & Sewer Authority Policy Manual and the establishment of a process for its periodic review and update. (Standing Item)**

8. New Business

- a. **Executive Session** – Discussion of strategy regarding pending claims in the dispute involving the City of Waterbury/Watertown Fire District. Members of the Water and Sewer Authority, the Superintendent of Public Works and the Town Attorney will be invited to participate in the discussion.
- b. **Discussion and possible action** regarding funding strategies related to potential litigation involving the City of Waterbury/Watertown Fire District.

9. Adjournment